Town of Hartford

Selectboard Meeting Minutes

April 2, 2020

7:00 PM

**7:00 PM: Selectboard Meeting via Zoom**

Selectmen Present: Lee Holman, Cathy Lowe, Lori Swan

Others: Arthur Harvey, Cindy McNeil, Lennie Eichman, Leslie Boness, Robert J. L'Heureux

1. **Call Meeting to order**

Lee called the Selectboard Meeting to order at 7:14 due to technical difficulties with Zoom

1. **Review meeting minutes from**:

1. Selectboard Meeting on March 19, 2020. Lee approved, Lori 2nd, all in favor.

1. **Review Warrants**:

A/P Warrants #33/#34 and payroll warrants. Cathy moved, Lori 2nd, all in favor.

1. **Reports:**

1. RSU 10 Report: Information reviewed from Chad Culleton regarding a possible 2% increase in school budget. The Selectboard also reviewed a letter received via email from Tom Standard regarding the school budget.

2. Road Report: It was reported that the Road Commissioner will get back grading/dragging back roads when conditions dry up a little more.

3. CEO Report: No update

4. ACO Report: No update

5. Planning Board Report: No update

6. Ordinance Committee Report: No update

7. Fire Warden Report:  No update

8. Treasurer Report: No update

1. **Calendar Reminders:**

1. Daily: Call a neighbor to check in until the State of Emergency ends/Everyone. It was reported that check ins are being conducted via text, email and phone. Cathy noted that she had spoken with Kate Holmes who resides in Hartford as a retired nurse and is available if anyone should have questions or concerns.

1. **Unfinished Business:**

1. Future Town Office Planning Committee: No meetings currently scheduled

2. Updated Comprehensive Plan discussion: Postponed

3. Mowing Contract: The Sun Journal has been contacted about an ad, no word back as of when the ad will run. The town clerk will email back to get a date for the running of the ad and update the town website with information that bids are being accepted. Bids are to be in by April 16th at 5pm. One bid received to date.

4. Pratt Hill Culvert Grant - Spring Application. Information was received that instead of doing the grant in two rounds they are doing it in one round this fall.  The application is available on September 1st and the materials are all due November 16th

**VII Open Session:**

1. The town was contacted by the Maine Department of Transportation regarding whether or not the Town is going to move forward with requesting a Municipal no spray agreement. This needs to be in place prior to the start of the spray season which starts in June. All Selectboard members agreed to add this to the agenda for the April 16th meeting.

2. Information regarding the upcoming food bank hours was discussed. It was noted that the food bank will be open during regularly scheduled hours, first Monday from 9:30-10:30 and will follow all recommended precautions. There was a request to have the information made available on the tri-town facebook page.

3. An email was received from Jeff Stern to make a request through town meeting for the appropriation of $8,000 with $2,000 in kind for a total of $10,000 in support of the Lake Anasagunticook Watershed Protection Project, Phase II.

**VIII New Business:**

1. Archie’s contract: Contract shows a slight increase built in for the coming year.

2. Budget planning: Tentative Zoom meeting was scheduled. It was later learned that there was a conflict with that meeting time and another meeting will be scheduled.

3. Discussion re: Public Health and quarantine/Lee: No new information, all Selectboard members are continuing with due diligence regarding Covid-19.

**IX Appointments/Resignation**

1. Resignation was received via email stating that Doug Cristwill no longer be able to continue as the Project Manager on the Pratt Hill Culvert Project. Lee moved to accept the resignation, with regrets, Cathy 2nd, all in favor.

**X. Training:**

 1. All training currently going online

**XI. Review Correspondence:**

1.All correspondence reviewed by Selectboard.

**XII. Adjourn:** Meeting adjourned at 8:04pm

 Minutes approved by:

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Lee Holman Date

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Cathy Lowe Date

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Lori Swan Date