Town of Hartford

Selectmen’s Meeting

June 18, 2015

Minutes

7pm @ town office

Present: Selectmen Lee Holman, Cathy Lowe, Margaret Poskus, Town Clerk Lianne Bedard, Road Commissioner Jeremy Johnson, Auditor Christina Howe, residents Richard Dyer, Thomas Harvey, Barry Langer, Thomas Hamilton, Alan McNeil, Amy Shaw, Warren Shaw, and Arthur Harvey.

1. Lee called the meeting to order at 7:01pm.
2. Lee motioned to approve the June 4, 2015 selectmen minutes. Cathy second. All in favor=3.
3. Lee motioned to approve warrants 92, 93, & 94. Cathy second. All in favor=3.
4. Reports
5. Road report
6. Children at play sign/Church Street/Witold Kuna: Cathy motioned to purchase two 30x30 children at play signs to be placed near 715 Church St. Margaret second. All in favor=3.
7. Deer (deceased) removal process: a resident complained that a deer was hit and thrown into their yard. DOT and the game warden’s office was contacted and it was determined that if the meat was fresh the wardens would take it, if it is the roadway DOT would handle the problem, but it is the owners issue if it is located on their property.
8. Gurney Hill Road repair: a complaint concerning the condition of Gurney Hill Road past the Gammon property was reviewed. Jeremy will check the condition of the road to see if it needs work to allow emergency vehicles to pass through.
9. Bim requested a list of roads to be worked on and a list of roads to go out to bid for the next meeting. Bim recommended that a grader be rented for a week and then plan on what to do about our grader. A new engine has been found and we do not have enough money for a new grader. The engine will cost $3,000.00 and estimated parts and labor would be an additional $2,000.00. Jeremy stated that a week rental of a grader would cost $1,300.00.
10. Lee shared that DOT would meet Tuesday 9am at the bridge located on Stetson Road to discuss repair.
11. CEO report: the board reviewed three permits.
12. ACO report: none.
13. Planning Board report: none.
14. RSU 10 Director report: Richard has been attending RSU10 board meetings and orientation.
15. Constable report: none.
16. Fire Warden report: none.
17. Treasurer report: Lianne stated that some money has been spent on paint for the Union School but there is still money in each building maintenance account left to spend by June 30th.
18. Unfinished business
19. Audit 6/30/2014: Christina stated that state revenue is declining and expenses continue to rise so this is a concern. A capital plan is recommended to plan for expenses for the next 5-10 years. Hartford is doing well to have others in the office verify bank reconciliation etc. since there is not a large office crew to separate duties. Christina also stated that the bid process was an outstanding issue. Although Hartford is small town we should implement bid limits over all departments to ensure transparency.
20. Thomas Harvey Deed: the board signed the deed to give a strip of land to Mr. Harvey as approved at the June 13, 2015 town meeting.
21. Salt shed camera purchase: the cameras have been purchased at $350.00. We must contact Oxford Networks, Dave Bowen (installation), and purchase all other equipment before July 1st.
22. Winter Sand Contract signatures: the board and contractor signed the three year sand contract.
23. Property Tax Foreclosure status: Margaret motioned to sell a foreclosed property back to the prior owner if taxes are paid in full by October 1, 2015. Cathy second. All in favor=3.
24. Open session
25. Arthur commented on the town meeting vote not to approve the amended road ordinance.
26. The Shaw’s would like to install a second septic system and changed the placing of the temporary classroom which has not been purchased yet. Margaret motioned to allow the Shaw’s to place the temporary building on a gravel pad and the project will be considered temporary which means not to extend over ten years. Cathy second. All in favor=3. Lianne is to notify Bill Kennedy of the decision.
27. Lee stated that Barry Langer submitted a statement concerning bond requirements of the road commissioner. Lianne stated that MMA Insurance provides bonds for the treasurer, general assistance director, road commissioner, and school board member in the amount of $400,000.00. Barry believes the amount should be $1,000.000.00.
28. New Business
29. Clothing Center Lease renewal: the board signed a lease agreement with Hartford Community Church for three years.
30. Treasurer’s disbursement warrant for state fees & municipal wages: Lee motioned to approve the two policies allowing any board member to approve wages or payment of state fees. Cathy second. All in favor=3.
31. Appointments: Lee motioned to appoint **Charles Merritt as Constable** with a term to expire in June of 2016. Margaret second. All in favor=3.

Lee motioned to appoint **Lianne Bedard as Emergency Management Director** with a term to expire in June of 2016. Margaret second. All in favor=3.

Lee motioned to appoint **Osman Hart as Animal Control Officer** with a term to expire in June of 2016. Margaret second. All in favor=3.

Lee motioned to appoint **William Kennedy as Code Enforcement Officer** with a term to expire in June of 2016. Cathy second. All in favor=3.

Lee motioned to appoint **William Kennedy as Licensed Plumbing Inspector** with a term to expire in June of 2016. Margaret second. All in favor=3.

Lee motioned to appoint **Lianne Bedard as Public Access Agent** with a term to expire in June of 2016. Cathy second. All in favor=3.

Lee motioned to appoint **Lianne Bedard as E911 Addressing Agent** with a term to expire in June of 2016. Cathy second. All in favor=3.

Lee motioned to appoint **Lianne Bedard Assistant to the Board of Selectmen** with a term to expire in June of 2016. Margaret second. All in favor=3.

Lee motioned to appoint **James Driscoll as Planning Board member** with a term to expire in June of 2020. Margaret second. All in favor=3.

Lee motioned to appoint **Morrill Nason as Alternate Planning Board member** with a term to expire in June of 2017. Cathy second. All in favor=3.

Lee motioned to appoint **Barry Langer as Ordinance Committee member** with a term to expire in June of 2020. Cathy second. All in favor=3.

Lee motioned to appoint **Richard Dyer as Ordinance Committee member** with a term to expire in June of 2016. Cathy second. All in favor=3.

Lee motioned to appoint **Leslie Boness as Road Committee member** with a term to expire in June of 2020. Cathy second. All in favor=3.

Lee motioned to appoint **John Plumley as Alternate Road Committee member** with a term to expire in June of 2016. Cathy second. All in favor=3.

Lee motioned to appoint **David Bowen as Alternate Road Committee member** with a term to expire in June of 2016. Cathy second. All in favor=3.

Lee motioned to appoint **Leslie Boness as Appeals Board member** with a term to expire in June of 2020. Cathy second. All in favor=3.

Margaret motioned to appoint **Stephen Marston as Cemetery Committee member** with a term to expire in June of 2020. Lee second. All in favor=3.

Lee motioned to appoint **Beulah Brown, Jerry Marstaller, and Morrill Nason as Laura Fogg Irish Fund Trustees** with a term to expire in June of 2016. Margaret second. All in favor=3.

Lee motioned to appoint **Richard Dyer as Laura Fogg Irish Fund Trustee** with a term to expire in June of 2016. Cathy second. All in favor=3.

Margaret motioned to appoint **Terry Hinkley as Laura Fogg Irish Fund Trustee** with a term to expire in June of 2016. Lee second. All in favor=3.

Lee motioned to appoint **Mary Houlihan, Lorraine Parsons, and Gary Pottle as Evelyn Hutchinson Fund Trustees** with a term to expire in June of 2016. Margaret second. All in favor=3.

Lee motioned to appoint **Beulah Brown, Lianne Bedard, and Conrad Ray as Ministerial and School Fund Trustees** with a term to expire in June of 2016. Margaret second. All in favor=3.

1. Personnel evaluations: the board agreed to schedule evaluations with the constable, ACO, CEO and maintenance person beginning at 6pm July 2, 2015.
2. Wages 2015-16: the board signed the wages chart for 2015-2016 with no increases.
3. Review Correspondence: reviewed.
4. Adjourned at 9:50pm

Minutes approved by:

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Lee Holman Date

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Cathy Lowe Date

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Margaret Poskus Date