Town of Hartford

January 7, 2020

7:00 PM Selectboard Meeting

I           **Call Meeting to order** Meeting called to order at 7:02 PM.

Present: Lee, Cathy, Lori, Richard Dyer, Amanda Conant, Chad Casey, Tom Hamilton and Lennie Eichman

II         **Review meeting minutes from:**

Selectboard Meeting on December 17, 2020 Lee moved, Lori 2nd, All in favor=3.

III        **Review Warrants**:

A/P Warrants # 17 and payroll warrants Lee moved, Cathy 2nd, All in favor=3.

IV        **Reports**:

1. RSU 10 Report: Lee sent email to Chad Culleton. He has not responded at present.

2. Road Report: Cathy received an email from John Maclaine at the Maine DEP

 informing that Hartford was approved for the full Pratt Hill Culvert grant at $95,000.

3. CEO Report: None at present.

4. ACO Report: None at present

5. Planning Board Report: Did not meet 1/4/21 due to lack of quorum.

6. Ordinance Committee Report: Meeting via ZOOM - January 19, 2021 @ 6PM.

7. Fire Warden Report: None at present.

8. Treasurer Report: None at present

V         **Calendar Reminders**:

1. Dog licenses are due, late fee begins 2/01/21
2. Interest charges on late tax payments begin 1/15/21

VI        **Unfinished Business:**

1. Committee members needed for future town office planning committee. Lennie suggested including the town clerk and deputy as part of the process.
2. Town Clerk/Administrative position/hiring committee. Set dates for ZOOM meeting: Selectboard, Christine Mumau, Cheryl Dubois, Tom Hamilton, and David Bowen. Lee nominated, Cathy 2nd, All in favor=3. Scheduled to meet 1/14/21 @ 6 PM unless a conflict.
3. Bond Counsel update: Lee Holman spoke with an attorney at Bernstein Shur Sawyer and Nelson. Deadline of February 10, 2021. Lee to send requested information on Monday 1/11/21.
4. Returned check policy/adapt policy: Looked at the Canton policy which basically defines a bad check and if the check amount is truly not collectible, $25 fee to cover expenses. Lee proposed adopting the policy, making it Hartford’s own, and with a returned check fee of $35. Cathy 2nd, All in favor=3

6. Generator fuel planning/update: Continue research.

7. Use of town hall by boards and committees: Lori reported that she learned through MMA that

if boards and committees used the town hall, the town would not be liable, but the Selectboard would be responsible for enforcing the COVID guidelines. Cathy will get a box of paper masks to have at the town hall and sanitizer will be provided.

VII      **Open Session:**

1. RSU 10 meeting 1/11/21. Richard told us that at the top of the agenda, there is an opportunity for the public to join the meeting.
2. Lori reported that when she went to the town hall for the Hartford Food Bank,

the thermostat in the kitchen had been turned off. She reported having left it at

55 degrees.

3. Lennie raised issues the town had been having with First Light Internet and Email. Lee informed that Isaac had spoken with someone at First Light and it was unclear how that turned out beyond giving information.

VIII     **New Business**:

            None at present.

IX        **Appointments/Resignation:**

Received Richard Dyer’s resignation from the Ordinance Committee. Lee moved to accept with regret. Cathy 2nd, All in favor=3.

Charmae Gammon was nominated as a new member of the Planning Board. Lee moved, Lori 2nd, All in favor=3.

X         **Training**:

MMA sends out training notices. Boards of Appeal and Planning Board trainings are offered with regularity and it was suggested that new board members participate.

XI        **Review Correspondence:**

XII      **Adjourn:** Meeting adjourned at 8:03 PM.

Minutes approved by:

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Lee Holman Date

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Cathy Lowe Date

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Lori Swan Date