Town of Hartford

November 5, 2020

Selectboard Meeting Minutes

7:00 PM

 **7:00 PM: Selectboard Meeting:**

**I Call Meeting to order: 7:01 PM**

**Selectboard present:** Lee Holman, Cathy Lowe, Lori Swan

**Others:** Jen Bonaventura, Catherine Blake, Richard Dyer, Mary Cousins, Raymond Hunter, Lennie Eichman

**II         Review meeting minutes from**:

1. Selectboard Meeting October 15, 2020 Lee moved, Lori second, All in favor

2. Town Meeting Minutes: Not seen by Selectboard. Next agenda.

**III        Review Warrants**:

A/P Warrant #12: Paying for fuel assistance, CMP, Town Office heating fuel, Inland Fisheries and Wildlife, John E O’Donnell Associates, $300 for food bank turkeys, etc. Lee moved to approve, Lori second, All in favor.

Payroll warrants: Lee moved to approve the payroll warrants, Lori second, All in favor.

**IV        Reports:**

1. RSU 10 Report:

2. Road Report: Berry Road pavement begins 11/6/20. Road grading

3. CEO Report:

4. ACO Report: No report

5. Planning Board Report: Two members of the board resigned, both Jim Driscoll who provided all materials to Peggy Matthews, and Joan Kelly.

6. Ordinance Committee Report: Met by ZOOM 10/20/20. Next meeting 11/17/2020 via ZOOM @ 6 PM.

7. Fire Warden Report: None at present.

8. Treasurer Report: None at present

**V         Calendar Reminders:**

1. 1st half of taxes are due December 1, 2020.

**VI        Unfinished Business:**

1. Pratt Hill Culvert Grant update: Cathy spoke with John McLean who advised sitting tight until the town hears from the state.

2. Paul Bernier letter: Cathy provided a copy of a sample license for a school bus turn-around and a turn-around easement. Lee suggested modifying the license for the school bus turn-around and using that as Mr. Bernier did not want an easement.

3. Returned check policy: Lori reported that she had spoken with an official at Maine Municipal Association and reported that Brena N Gersen, staff attorney, would contact Isaac at the town office to discuss it.

**VII      Open Session:**

1. Lennie shared a message from a parent (see attached). After discussion of state COVID mandates and the need to disinfect, Selectboard indicated preliminary approval. Will draft an agreement on Monday. Jen Bonaventura mentioned the possibility of liability to the town in the event of a COVID outbreak. Lee to call MMA.
2. Lee received a notice regarding a person who had applied to the East Sumner Church for fuel assistance, though the family had not applied for general assistance in Hartford. The general assistance policy in Hartford is not written and Lee asked how the other Selectboard members viewed it. Cathy stated that the person needed to fill out an application for general assistance.

**VIII     New Business:**

1. Set new date for interest on taxes due December 1, 2020. Tax commitment is late. O’Donnell Associates will be at the office Monday and Tuesday and the Board of Assessors will meet Tuesday to formally commit taxes. Discussed deferring interest on tax payments that might be late, though maintaining the December 1st due date. Lee moved to defer interest on first tax payment until 1/15/ 2021. Lori second, All in favor.

2. Commit taxes: Meeting on 11/10/2020 in the afternoon, time TBD. O’Donnell informed that it would be at some point after 3 PM. All Selectboard members committed to being present.

3. Thompson Brook Bridge MDOT Inspection Report: Several questions needed to be answered.  Lee reported having discussed the report with Jeff Stern and he would be assisting with application for a stream crossing grant through the Department of Environmental Protection.

**IX Appointments/Resignations:**

1. Lee read a letter from Michael P McCarron which indicated his resignation from the Budget Committee. She stated that the Selectboard needed to appoint someone to the committee. Lee nominated Lennie Eichman, Lori second, All in favor.
2. Lee read the letter from James Driscoll in which he resigned from the Planning Board. Lee moved to accept the resignation with regret, Cathy second, All in favor.
3. Lee shared that Joan Kelly gave a verbal resignation, but needed to be in written form and discussed at the next meeting.

**X         Training:**

1. 12/15/20 MMA is sponsoring a ZOOM Planning Board and Board of Appeals webinar. New and current members encouraged to participate
2. Lennie informed that MMA was holding a ZOOM Webinar titled, “Spurring Civic Engagement,” to be held 11/16/20 @ 2-5 PM. Lee nominated Lori and moved to approve the payment for Lori to attend, Cathy second, All in favor.

**XI        Review Correspondence:**

  None at present.

**XII      Adjourn:** Meeting adjourned at 8:10 PM.

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