Town of Hartford

Selectboard Meeting

March 19, 2020

7 PM @ Hartford Town Office

**7:00 PM: Selectboard Meeting**:

 Selectmen Present: Lee Holman, Cathy Lowe, Lori Swan

 Others: Arthur Harvey, Cindy McNeil, Isaac Haylock

**I.** **Call Meeting to Order**: Lee called the Selectboard meeting to order at 7:00 PM.

**II.** **Reviewed meeting minutes from**:

 1. Selectboard Meeting on March 5, 2020. Lee moved, Lori 2nd, All in favor.

2. Emergency Selectboard Meeting on March 16, 2020. Lee moved, Cathy 2nd, all in favor.

**III. Review Warrants**:

 1. A/P #32 and payroll warrants. Lee moved, Cathy 2nd, All in favor.

**IV.** **Reports**:

1. RSU 10 Report: Agenda for upcoming school board meeting on March 23rd was presented. (Meeting has since been cancelled)

 2. Road Report: Tucker Road has recently been dragged, overhanging branches on some roads have been cleared and a plan to drag/grade Darrington Road in the coming weeks was reported.

 3. CEO Report-No report

4. ACO Report – No report

5. Planning Board Report – No report

6. Ordinance Committee – Ordinance Committee meeting cancelled for health reasons.

 7. Fire Warden Report – No update.

 8. Treasurer Report – No update

**V**. **Calendar Reminders**:

 No reminders, most all events have currently been cancelled.

**VI. Unfinished Business**:

 1. Future Town Office Planning Committee-no current update

 2. Updated Comprehensive Plan Discussion

 3. Mowing contract will be put out to bid with all bids due by April 2nd by 5pm. New contract to include clause for 2 year extension. Lee moved, Lori 2nd, all in favor.

4. Municipal Kennel Contract: Lee moved to accept Kozy Kennel Contract, Lori 2nd, all in favor.

 5. Donation towards railroad bed restoration/Arthur Harvey – Arthur requested a commitment by the Selectboard to hold a hearing to gauge public interest in setting aside $4,000 to match the amount that may be distributed by the Greenleaf Medical Fund. The Greenleaf Medical Fund would like to distribute funds prior to the Town Meeting scheduled for June. Discussion was also had regarding a possible Outdoor Recreation Grant. The Grant deadline is coming up April 24th. Lee moved to have the grant looked into for possible application, Cathy 2nd, all in favor.

6. Pratt Hill Culvert Grant – Spring Application Discussion tabled to April 2nd meeting.

7. Archie’s Contract – It was noted that the contract can be extended. Lee moved to extend, Cathy 2nd, all in favor.

**VII. Open Session:**

**VIII. New Business:**

1. AVCOG Ballot – Lee moved to approve slate of officers on AVCOG ballot, Cathy 2nd, all in favor.

2. State Surplus Auctions – Information will be gathered to get new Donee Cards for the Auctions. Unsure of timing due to many state agencies currently closed.

3. Outdoor Recreation Grant/URGENT – discussion held during Railroad bed restoration-see Unfinished Business #5

4. Pandemic Planning – Discussion was held regarding ways to help community members during this time. Social contact via phone, text and other methods discussed. Selectboard will look at options for online meetings during state of emergency such as Google Hangout, Zoom were mentioned as possibilities. Lee will contact MMA regarding online meetings and signing documents.

**IX. Appointments/Resignations**:

1. 911 Addressing Officer – Lee moved to appoint Cindy McNeil as 911 Addressing Officer, Cathy 2nd, all in favor.

2. Assistant to the Selectboard – Lee moved to appoint Cindy McNeil as Secretary to the Selectboard, Lori 2nd, all in favor.

**X. Training**:

 1. All training currently going online.

**XI. Review Correspondence**: All correspondence reviewed.

**XII. Adjourn**: Meeting adjourned at 9:17 PM.

Minutes approved by:

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Lee Holman Date

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Cathy Lowe Date

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Lori Swan Date