Town of Hartford

Selectboard Meeting Minutes

June 20, 2019

7:PM @Hartford Town Office

**7:00 PM: Selectboard Meeting:**

Selectmen Present: Lee Holman, Cathy Lowe, Lori Swan

Others: Becky Downey, Doug Crist, Bim McNeil, Morrill Nason, Barry Langer, Tom Hamilton, Doreen Maxwell, Arthur Harvey, Dan Brissette

1. **Call Meeting to order:** Lee called the meeting to order at 7:01 pm.
2. **Reviewed meeting minutes from:**

1. Selectboard Meeting on June 6, 2019

Lee moved to approve the minutes, Cathy 2nd; all approved

1. **Review Warrants:** 106, 107, 108; Lee moved to approve, Cathy 2nd; All approved
2. **Reports:**
   1. RSU 10 Report – Lee Attended a meeting on Monday about the Librarian position, which was funded in the RSU budget, but was proposed to be cut. There was opposition to the change. We received word from Chad Culleton that the School Board has completed the vote and the Board cut the Librarian position. HSES will still have a librarian 4 ½ days.
   2. Road Report – Lee shared Bim’s Road Report. Bim discussed the Pratt Hill Culvert issue, the water has gone down a lot and there is a safety issue that should be fixed. He suggested that the town look into the fall cycle for a grant. Doug shared that it would be approximately $7,000 to apply, which would include an engineers report. Bim indicated that the Grant would be around $2,000 and the rest could be for the engineer report, he and Doug are working with an engineer on Monday to look at the culvert. Lee said that the hours spent by people might go towards grant cost sharing. Bim would like to stay consistent with the road budget, and work into a future project. Doug stated that this should be addressed as it will be a problem in the next few years. Lori has the paperwork for creating a grant. Cathy motioned to pursue the grant for replacing the culvert, Lee 2nd, All in favor.
   3. CEO Report – Shared 1 building application
   4. ACO Report – No Update
   5. Planning Board Report – Reviewing the Shoreland Zoning Ordinance, both the CEO (Bill Kennedy) and a sub committee of the planning board are comparing the original and the new one. They will continue working on it on July 1st, at the Planning Board Meeting.
   6. Ordinance Committee report – The committee is looking at the many variables to consider when writing a Marijuana ordinance. Lee suggested checking to see what other Towns are using.
   7. Fire Warden Report – No Update
   8. Treasurer’s Report – Shared May Analysis
3. **Unfinished Business:**

1. Disposition of Swan Pond lots (Former Transfer Station) – Lee will check into the cost for an

Environmental Engineering Study of the property, it does already have testing holes created for

testing when the transfer was sited. There was discussion to also check with a certified forester

before considering cutting on the 86 acre lot.

2. Personnel Policy, Conflict of Interest Disclosure Policy – Lee was forwarded a page of a policy

from the City of Auburn and would like to consider adding it to our Personnel Policy. She will work

with Becky to word it to reflect the Town of Hartford. Draft will be shared at the Selectboard

Meeting on July 18th.

3. Used Culverts disposition – Dan Brissette confirmed that the snowmobile club would like to have

the culverts to use on the RR Bed recreational trail. They will work with the Road Commissioner on

this plan.

4. Town Office Brainstorming session – this will be held on June 26th, 7:PM at the Town Hall.

5. Sign 3 yr Buckfield Fire and Rescue contract – The contract did not have a due date for payment.

Lee will clarify that with Joe (Buckfield Town Manager). Was not signed at this time.

1. **Open Session:**

1. Morrill Nason asked if the Schoolhouse was expected to stay open for the clothing center storage. Lori assured him that it was not, and the clothes would be moved out in the next couple months.

2. Doug Crist questioned the Selectboard about comments made at the Town Meeting by the Selectboard about seeing the budget. They received emails, and had meeting prior to the Budget Committee review of the budget. Doreen Maxwell suggested that the Town go from a 3 person Selectboard to a 5 person Selectboard, as it appears that they are overwhelmed and may require more assistance. Doug indicated that the change would have to be 90 days before next Town Meeting, and could change to a Charter form of government. Morrill questioned if a dollar amount could be changed in an article, felt that it had been done before; Lee will ask MMA and our moderator.

3. Lee met with the Employee mediator and the Towns Lawyer. The lawyer suggested that they have a meeting with the Selectboard, once a date is determined.

4. Cathy questioned when we would setup a date for the Irish Memorial RR Bed dedication, we will add it to the next agenda.

1. **New Business:**

1. Swimming Lessons – Selectboard to decide about swim lesson families as our guests; Lee moved to allow swim lesson families to use the beach for the season, Lori 2nd, All Approved.

2. Wage Sheet to be signed by Selectboard – Lee moved to approve, Lori 2nd, All Approved

3. ATV use on Church Street - The ATV club would like the town to open access to drive on Church

Street legally. Lee has received information from Brian Bronson of the Bureau of Parks and Lands,

State of Maine. Lee will reach out to MMA for any input. She will also check with the MDOT once

legal services has weighed in.

4. Appointment/Resignation – None

5. Training - None

1. **Review Correspondence:**

1. Selectboard reviewed all correspondence

1. **Adjourn:** Meeting adjourned at 10:15 PM.

Minutes approved by:

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Lee Holman Date

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Cathy Lowe Date

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Lori Swan Date