Town of Hartford

Selectmen’s Meeting

Approved Minutes

April 21, 2022

7PM@ Hartford Town Hall & via Zoom

Present in person: Selectmen Cathy Lowe, Lori Swan, Lee Holman, Town Clerk Lianne Bedard, Road Commissioner Bim McNeil, residents Al Borzelli, Bonnie Bishop, Susan Goulet, and Michael Highland.

Present via Zoom: Ordinance Committee member Lennie Eichman, residents Tim Kirwan, and Jen Bonaventura.

I Lee called the meeting to order at 6:59pm.

II Lee motioned to approve the Selectmen minutes of April 7, 2022. Cathy second. All in favor=3.

III Lee motioned to approve Warrants 24 & 25 and Payroll Warrants of April 13, 2022 & April 20, 2022. Cathy second. All in favor=3.

IV Reports

1. RSU 10 Report: None.

2. Road Report: Bim shared that grading will begin soon and posted signs will be removed within the next two weeks.

a. Gurney Hill Repair: Cathy motioned to accept a donation from the Hoellerman family to repair Gurney Hill Road from the corner up to their house. Lori second. All in favor=3.

3. CEO Report: It was reported that a building permit was issued by a prior CEO to a resident with shore frontage in 2020 without receiving approval from the Planning Board. Cathy will contact the prior CEO for details. Lee will contact the Planning Board Chair to request that she contact MMA Legal concerning this issue.

4. ACO Report: None.

5. Planning Board Report: It was reported that a property owner on Lake Anasagunticook has constructed a deck that is larger than permitted by the Planning Board.

6. Ordinance Committee: It was reported that the committee would meet on April 26th to complete the Administrative Ordinance chapter II.

7. Fire Warden Report: None.

8. Treasurer Report

 a. The Board reviewed the March Bank Reconciliations and the recent BMV Audit.

V Calendar Reminders

 1. Benefit Dinner Cote family April 23, 2022 5-7

 2. Taxes due May 1, 2022

VI Unfinished Business

 1. Town Report cover/dedication: Lee will contact Bill Glass for a new photo. Tabled.

 2. Town Report/Selectmen annual report: Cathy is working on the report.

 3. Cyber policy/MMA: Tabled.

VII Open Session:

 1. Hartford Newsletter deadline is May 5, 2022 and it will be mailed on May 27, 2022.

2. It was suggested that the Garage be raised up and converted into a town office to save money on creating a new office.

3. It was reported that everyone seems to be able to have access to Broadband internet, or will soon, so we may have to return the Broadband grant money we received since we have no expenses.

4. Bim has agreed to grade the RR Bed with Board approval once it dries up and once the Recreation Committee purchases the stone.

5. Lee will contact the moderator to schedule him or her for town meeting.

6. The Board is invited to a Canton Selectmen’s meeting on May 12, 2022 6pm to discuss the shortage of CEO’s and LPI’s.

7. Lee motioned to approve up to $165.00 for the town hall water test through A&L Labs. Cathy second. All in favor=3.

 VIII New Business:

1. Lee motioned to allow Al Borzelli to use the town hall on April 24, 2022 for a bee keeper business meeting at no cost and waive the insurance requirement. Cathy second. All in favor=3.

2. Lee motioned to allow the Hartford Heritage Society to use the town hall on June 25, 2022 for a yard sale at no cost and waive the insurance requirement. Cathy second. All in favor=3.

3. Lee motioned to allow a group to use the town hall on June 4, 2022 for a free sale at no cost and waive the insurance requirement. Cathy second. All in favor=3.

3A. Lee motioned to allow Rose Osborn to use the town hall on June 10, 2022 for a Pinpoint of Light meeting at no cost and waive the insurance requirement. Cathy second. All in favor=3.

4. MMA Workers Compensation Insurance Tier 1 compliance: Since the Board agreed to sign up for Tier 1 to save a percentage of the Workers Compensation annual fee, an inspection was completed by MMA and the Town of Hartford is required to clean the town hall basement, clean the garage, remove the ladder leaning on the garage, repair a lighted exit sign at the town hall, create a safety policy (Lianne presented a policy), record required training for all employees on fire extinguisher use and for Lianne ergonomics and video display units (Lianne and Bim have completed all required training and Lianne created a training binder with all training records), update the Emergency Plan, and Response Plan, and adopt an Incident Policy. Tabled.

5 Road Standards amended ordinance: Tabled.

6. Administrative ordinance chapter II: Tabled.

7. Quit Claim corrected deed/Langlois: The Board signed the corrected deed in order to discharge all liens since Erin Langlois purchased the property in 2019 and the deed was written incorrectly.

8. Town Meeting warrant articles: Lianne read through the articles and asked the Board for changes or additions. It was suggested that the summer roads article and the road bond article be combined.

9. LD 2003: informational: Amendments have been approved and copies were not available for review.

10. Lee motioned to grant a tax abatement to Erin Langlois in the amount of $1038.51 for 2021 and $1006.61 for 2020 (a mobile home which was removed in 2019 was still taxed). Lori second. All in favor=3.

IX Appointments/Resignation: None.

X Training: None.

XI The Board reviewed correspondence.

XII Lee motioned to adjourn at 8:38pm. Lori second. All in favor=3.

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Lee Holman Date

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Cathy Lowe Date

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Lori Swan Date