Town of Hartford

Selectboard Meeting

March 18, 2021

7:00pm via Zoom

Minutes

Present: Selectmen, Lee Holman, Cathy Lowe, Lori Swan, Clerk Lianne Bedard, Road Commissioner Alan McNeil, residents Richard Dyer, Raymond Hunter, and Lennie Eichman.

I Lee called the meeting to order at 7:06pm.

II Lee motioned to approve selectmen minutes from: Selectboard Meeting on 2/25/21, 3/2/21, 3/4/21, & 3/11/21. Lori second. All in favor=3.

III Lee motioned to approve warrant #23 and payroll warrants for March 10, 2021 and March 17, 2021.Cathy second. All in favor=3.

IV Reports:

1. RSU 10 Report: Richard stated that the RSU#10 budget will be up 2.9% from last year. He also mentioned changes in school distancing from 6’ to 3’.

2. Road Report: Alan shared that crews have been cleaning fallen trees from roadways and filling in potholes.

3. CEO Report: Lee shared that the board plans to appoint Scott Mills as CEO and LPI since he will be allowed to perform LPI duties temporarily until he takes the test. The board will sign a form allowing him to perform as LPI. Lee motioned to appoint Scott Mills as LPI with a term to expire June 30, 2021. Cathy second. All in favor=3.

4. ACO Report: none.

5. Planning Board Report: none.

6. Ordinance Committee: Lennie reported that the ordinance committee met and worked on the administrative ordinance and they did have a quorum. Next meeting is March 30th 7pm via Zoom. The ordinance will be ready for town meeting. Lee stated that the current ordinance is being amended to include instruction on how to run the town.

7. Fire Warden Report: none.

8. Treasurer Report: Lee read the treasurers report prepared by Lianne and is attached. Lee motioned to approve the payroll disbursement warrant allowing one selectman to approve the weekly payroll checks. Cathy second. All in favor=3. Lee motioned to approve the State Fee disbursement warrant allowing one selectmen to approve weekly checks to state agencies, mainly Motor Vehicle. Cathy second. All in favor=3.

V Calendar Reminders: none.

VI Unfinished Business:

1. Budget meeting dates- the board set budget meeting dates for Wednesday’s in April starting April 14th @ 7:00pm via Zoom.

2. Vision Insurance: Lee motioned to offer Vision coverage to be paid by the town for fulltime employees (cost is currently under $6.00/month). Cathy second. All in favor=3.

3. Personnel policy amendments: Lee motioned to reverse the prior amendments of the personnel policy and offer health, dental, and vision insurance at no cost to the employee. Lori second. All in favor=3.

VII Open Session: Cathy motioned to send generic postcards as tax reminders for May 1, 2021 due date. Lee second. All in favor=3.

VIII New Business:

1. Snow Plow contract bid dates: The board decided to place the contract out to bid with a due date for bids of April 15, 2021. The board will review the contract before advertising for bids.

2. Curbside Pickup bid dates: The board decided to place the contract out to bid with a due date for bids of April 15, 2021. The board will review the contract before advertising for bids.

3. Winter Sand bid dates: The board decided to place the contract out to bid with a due date for bids of April 15, 2021. The board will review the contract before advertising for bids.

4. Winter Salt bid AVCOG: The actual salt bid invitation was from the State of Maine not AVCOG. The board discussed holding off for now since AVCOG will offer salt bids in June.

 5. AVCOG household hazardous waste collection: Tabled until next meeting.

5a. Annual Town Meeting/Election dates: Lee motioned to set the Annual Town Election date as July 6, 2021; Annual Town Meeting date as July 10, 2021; Nomination papers available on March 25, 2021; nomination papers due back on May 5, 2021. Cathy second. All in favor=3.

6. Town Office hours/changes: Lee motioned to change town office hours from Monday 9-6, Wednesday 10-7, Thursday 9-5 **to the following: Monday 10-5, Wednesday 10-5, Thursday 10-5, and Saturday 10-1 beginning April 5, 2021.** Cathy second. All in favor=3.

7. Annual Town Meeting schedule: see #5

IX Appointments/Resignation: Lee motioned to accept the resignation of Charmae Gammon from the Planning Board with regrets. Cathy second. All in favor=3.

1. CEO: Lee motioned to appoint Scott G. Mills as CEO and LPI with a term expiring June 30, 2021. Cathy second. All in favor=3.

X Training: none.

XI The board reviewed correspondence.

XII Lee motioned to adjourn at 8:40pm. Cathy second. All in favor=3.

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Lee Holman Date

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Cathy Lowe Date

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Lori Swan D