Town of Hartford

Selectmen’s Meeting

Approved Minutes

January 5, 2023

7PM@ Hartford Town Hall & via Zoom

Present in person: Selectmen Cathy Lowe, Lee Holman, Susan Goulet, Town Clerk Lianne Bedard, residents Loando Brann, Ken Violette, and Rusty Goulet.

Present via Zoom: Residents Tim Kirwan, Nanci Weed, Natasha Cote, Chad Casey, Marla Winship, Sarah Nickels, Lennie Eichman, and Richard Dyer.

I Cathy called the meeting to order at 7:00pm.

II Cathy motioned to approve the minutes of December 14, 2022 Public Hearing CEBE Grants. Lee second. All in favor=3.

Cathy motioned to approve the December 15, 2022 Selectmen’s meeting. Susan second. All in favor=3.

III. Cathy motioned to approve Warrant 13 and Payroll Warrants of December 21, 2022, December 28, 2022, and January 4, 2023. Susan second. All in favor=3.

IV Reports

1. RSU 10 Report: Richard reported that the next meeting will be held next Monday night at 6:30pm.

2. Road Report: The Board reviewed the report submitted by the Road Commissioner (attached).

a. New private road name-Sparrow Brook Lane: Loando Brann was approved to place a mobile home on his land located on Darrington Road and requested to name the drive that will service the mobile home and land owned by James Luce Sparrow Brook Lane. Lee motioned to name the new private road, located off Darrington Road, Sparrow Brook Lane. Cathy second. All in favor=3.

b. ATV access on town roads/Request: A resident has requested ATV access on Tucker Road and Town Farm Road. It was shared that in 2019 the Board approved ATV access on a portion of Church Street connecting trails. Signs would be required to be purchased and posted along the access. Tabled until further notice.

c. Infrastructure Grant deadline February 28, 2023: Lianne attended the webinar today that was offered by MMA. This year’s deadline to apply for the RAISE grant is February 28, 2023. DOT is available to answer questions and help in the preparation of the application. A DOT letter of support would be beneficial to include with the application. The webinar also stated that a planner may be needed to complete traffic surveys etc. The minimum award amount is $1,000,000.00 and the maximum is $125,000,000.00

d. MEMA- Storm damage/December 23, 2022: The Road Commissioner, Cathy and Lianne submitted an estimate of damage from the rain storm to Oxford County Emergency Management. The form was submitted on January 2, 2023 via email.

3. Constable Report: None.

4. CEO Report: None.

5. ACO Report: Residents who need kennel inspections have been contacting the town office since they cannot reach the ACO. Lianne contacted the ACO and she stated that she will contact the kennel owners.

6. Planning Board Report: The Board reviewed the minutes of November 7, 2022 and a request to consider purchasing software to convert all files in the Planning Board closet to digital files. Estimates are being sought.

7. Ordinance Committee: The December meeting was cancelled due to the weather.

8. Fire Warden Report: None. Lianne contact the Fire Warden to request reports to be submitted occasionally.

9. Treasurer Report: The Board reviewed the current expense report. Most of the bank statements arrived by mail today and Lianne will have bank reconciliations on the next agenda.

V Calendar Reminders

a. Planning Board meeting January 9, 2023 7pm

b. Beach Workshop January 11, 2023 7pm

c. Public Lunch January 12, 2023 11am-2pm (2nd Thursday of each month)

d. Public Hearing CEBE grant January 12, 2023 7pm

e. Cemetery Committee meeting January 14, 2023 8am

f. Town Office closed January 16, 2023-Holiday

g. Lennie asked to add the Waste Committee meeting of January 25, 2023 at 6:00pm

VI Unfinished Business:

1. Junkyard License update/Harlow: Susan contacted MMA Legal concerning how to handle the junkyard permit issue. The reply included the following steps:

1. Draft a letter with strict deadlines to comply.

2. Include a list of all items to complete.

3. Include a cease and desist letter.

If the applicant complies he is to receive a copy of the blank auto recycling log with a schedule of when to submit the log to the Town Clerk and he should sign an agreement to keep all vehicles in the assigned junkyard areas. Also instructions to submit the completed activity log on time to the Town Clerk.

Lianne will draft a letter to the applicant and send it to the town attorney for review. The letter will be sent certified mail with return receipt. It was mentioned that DEP could be contacted concerning the junkyard.

VII Open Session:

1. Bankruptcy Case/Blanchard hearing to be held on January 26, 2023.

VIII New Business:

1. Town Meeting/Election proposed dates: Cathy motioned to approve the following dates: Municipal Election to be held on June 13, 2023 and town meeting to be held on Saturday, June 22, 2023 at 9am. Susan second. All in favor=3.

2023 Approved Town Meeting/Election Dates

Budget Meetings 4/5, 4/12, 4/19, & 4/26/2023 7-8:30pm

Nomination Papers Available 3/06/2023 (one Selectman & one Road Commissioner)

Nomination Papers Deadline 4/15/2023 1pm

Absentee Ballots Available 5/13/2022

Election Date 6/13/2023 8am to 8pm

Public Hearing 6/22/2023 7pm

Town Meeting Date 6/24/2023 9am, Saturday

2. Mowing bid deadline: Discussion included require $1,000,000.00 liability insurance, include beach mowing with bid (not separate), include in contract to reclaim overgrown cemetery grounds and cut bushes to original footprint, Ken Violette offered to donate a fence for Soule Cemetery.

Lee motioned to set the deadline for mowing bids as April 15, 2023 at 1pm. Cathy second. All in favor=3.

3. Town Office Flooring: Lee motioned to place a new floor in the town office. Cathy second. All in favor=3.

IX Appointments/Resignation: None.

X Training: Susan plans to review the MMA training schedule.

XI Review Correspondence: The Board reviewed correspondence.

XII Cathy adjourned the meeting at 8:25pm.

Minutes approved by:

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Cathy Lowe Date

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Lee Holman Date

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Susan Goulet Date

Town of Hartford

Road Report

January 5, 2023

A 4’ clogged culvert on Swan Pond Road has been dug out.

We replaced a cross culvert on Cowett Road.

A section of Darrington Road that washed out during the recent rain storm has been repaired.

We created and sent a list and photos of washouts from the December 23, 2022 storm to Oxford County Emergency Management.

We will be working on the infrastructure grants and will keep you updated. The deadline to apply this year is February 28, 2023.

Submitted by,

Bim McNeil

Road Commissioner

Report from the Code Enforcement Officer

Date: December 31st , 2022

Year to Date Report:

Year to Date Building Permits Issued: 32 - last yr. 47

Year to Date Plumbing Permits Issued: 25 - last yr. 27

Complaints:

None

Inspections:

1785 Bear Pond Road – Goodwin Project: Inspected erosion control after the rains. One area needed attention and the excavating company took care of it. No sediment reached the shoreline.

Other:

None

Respectfully Submitted

G. Scott Mills

CEO/LPI Hartford, Me