Town of Hartford

Selectmen’s Meeting

Approved Minutes

April 6, 2023

7PM@ Hartford Town Hall & via Zoom

Present in person: Selectmen Cathy Lowe, Lee Holman, Susan Goulet, Town Clerk Lianne Bedard, and resident Cassidy Bedard.

Present via Zoom: Residents Tim Kirwan, Lennie Eichman, Sara Nichols, Natasha Cote, Marla Winship, Richard Dyer, and Mary Cousins.

I Cathy called the meeting to order at 7:15pm.

II Cathy motioned to approve minutes of the March 16, 2023 Selectmen’s Meeting and March 20, 2023 Special Selectmen’s Meeting. Susan second. All in favor=3.

III. Cathy motioned to approve Warrant 19 and Payroll Warrants March 22, 2023, March 29, 2023, & April 5, 2023. Lee second. All in favor=3.

IV Reports

1. RSU 10 Report: Richard reported that each town will see an increase of the RSU 10 budget of 5% or less except Buckfield. Buckfield’s increase will be 5.5%. Hartford should expect an increase of 2.5-3%. There may be money appropriated by the Governor to reduce the school budgets in Maine.

2. Road Report

a. State of Maine winter salt purchase: Susan motioned to see if the Maine salt bid price will be comparable to AVCOG’s bid. Cathy second. All in favor=3.

b. AVCOG joint purchase of culverts: The Board will leave this for the Road Commissioner to review.

3. Constable Report: None.

4. CEO Report: None.

5. ACO Report

a. Unlicensed Dog Warrant: Lianne has emailed the unlicensed dog warrant to the ACO and has mailed the 7day warning letters to the unlicensed dog owners. The ACO has not been contacting unlicensed dog owners to issue summons. A Board member stated that during training the ACO was advised to not just walk up to people’s homes. A Board member contacted a local animal shelter to see if they would consider contracting with Hartford and the answer was no. A Board member suggested that the ACO submit reports of incidents to the Board of Selectmen on a routine basis. Lee will contact the ACO to arrange visits to unlicensed dog owners with the Constable and to ask for monthly reports; Susan will contact the Constable to explain that he may have to visit unlicensed dog owners home with the ACO.

6. Planning Board Report: March meeting minutes will be included on the next agenda. A Selectman stated that the Goodwin’s approached the Planning Board with subdivision plans for their property on Bear Pond. No application has been received.

7. Ordinance Committee: A Board member asked the other Board members how many ordinances would be ready for town meeting. The answer was three (Administrative ordinance Part II, Solid Waste ordinance, and the No Spray ordinance if the State meets with the committee in time.

8. Fire Warden Report: None.

9. Treasurer Report

 a. Bank Reconciliations March: The Bank statements arrived today, late afternoon. Tabled.

10. Cemetery Committee Report: None.

V Calendar Reminders

 a. Solid Waste Committee Mtg. April 11, 2023 7pm

 b. Budget Meeting April 12 & 19, 2023 7pm

 c. 2020 Tax Liens Foreclose April 15, 2023

 d. Mowing Bid Deadline April 15, 2023 1pm

 e. Nomination Papers Deadline April 15, 2023 1pm

 f. Town Office closed April 17, 2023 Patriot’s Day

 g. Potluck Lunch April 20, 2023 11-2 Town Hall

VI Unfinished Business:

1. Legal Counsel-Letters for Junkyard Law violations: Cathy motioned to accept the letters to be sent out to Mr. Harlow. Lee second. All in favor=3. (Bear Pond Road and Main Street properties).

2. CEBE Grant process: The Board reviewed the list of community actions and selected those which have been completed.

3. Cyber Policy: Cathy motioned to approve the cyber policy. Susan second. Susan motioned to amend the motion to change wording to “passwords must be changed at least every 6 months”. Cathy second. All in favor=2. Abstained=1. Approved.

4. Infrastructure/Catalyst Grant Letter of Intent Deadline April 21, 2023: Jeff Stearns and the Road Commissioner are working on the grant letter of intent.

VII Open Session:

1. Residents inquired about the beach policy fees: Discussion included, cost of passes per vehicle, policy is not clear, beach parking lot construction deadline, there is currently an active plan to construct the parking area, new fees will support improvements to the beach area, trying the new policy to see how it works, the town has sold several passes already, why hasn’t the Board listened to the few people complaining about the cost, many families will not buy a pass due to the price, prior clerks decided to place passes on an elastic and decided on their own that the pass could be placed on any vehicle, constable wages may be offset by fees, update signage, buoys, parking lot, walkway repairs, cost of damage by individuals, and cost of pass is reasonable. Cathy will place the subject on the next regular agenda.

VIII New Business:

1. Certification of Proposed Ordinances by the Municipal Officers- Administrative Ordinance Part II amended. The amendment adds LPI language, Cemetery Committee language, apply tax payments to the oldest taxes due language, and alternate committee member language. Lee motioned to accept the Certification of ordinance change and amendment of the administrative ordinance part II. Cathy second. All in favor=3.

2. Certification of Proposed Ordinances by the Municipal Officers-Shoreland Zoning Ordinance amended. The amendment includes changes in authority to approve limited resource principal structures and uses from planning board to CEO. Cathy motioned to accept the proposed amended Shoreland zoning ordinance certification. Susan second. All in favor=3.

3. Notice of Public Hearing/Shoreland Zoning ordinance amendments: Lee motioned to approve the date of the public hearing as June 8, 2023 at 7pm to review the amendments to the Shoreland Zoning ordinance. Cathy second. All in favor=3.

4. Canton Fire Contract 2022-2025: Cathy motioned to approve the Canton Fire contract with the provision of receipt of a list of roads in Hartford covered by the department. Lee second. All in favor=3. Susan will contact the Canton Fire Chief.

 5. Turner Fire/Rescue Contracts 2022-2025: Tabled.

6. AVCOG General Assembly Ballot: The Board completed the ballot. Lee has agreed to serve as General Assembly Representative.
7. BYOB permit applications/Russell & Salisbury/Hawkins: Lee motioned to approve BYOB permit applications for Gladys Russell and Debra Salisbury/Kay Hawkins. Susan second. All in favor=3.

8. Town Office Damage 4.1.2023: A vehicle damaged the town office building on April 1, 2023 creating a hole in the front wall of the building and cracks along the same wall. MMA Risk Management has been contacted, the insurance estimator has inspected the damage, and estimates are being sought.

9. Cathy motioned to enter into Executive Session pursuant to MRSA §1 chapter 13 section 405 (6) (e)-2019 Tax Foreclosure at 9:35pm.Susan second. All in favor=3.

Cathy motioned to exit Executive Session at 9:50pm. Lee second. All in favor=3.

Lee motioned to accept the latest offer to reconcile the tax account and a portion of the legal fees. Cathy second. Susan motioned to amend the motion to accept and let him know that next taxes due are expected in December of 2023. No second. All in favor of original motion=3.

IX Appointments/Resignation: None.

X Training: None.

XI Review Correspondence: The Board reviewed the correspondence.

XII Cathy adjourned the meeting at 9:55pm.

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Cathy Lowe Date

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Lee Holman Date

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Susan Goulet Date

Town Of Hartford

Road Report

April 20, 2023

Grading and rock raking has begun and will hopefully help the gravel roads to dry up.

We are working to create an invoice to send to the landowner on Perry Road who damaged the new tar with his equipment recently.

Jeff Sterns has been helping us with the application process to apply for infrastructure grants and I will be meeting with him in a couple of weeks to do site visits on proposed projects.

Submitted by

Bim McNeil

Road Commissioner

CEO Report

Town of Hartford, Maine Permit Log 2023

4/17/2023

Date Permit Number Last Name First Name Location Purpose

1/12/2023 2023-B-01 Marsters Paula U04-020, 254 Camp Ext Road Tree Cutting

1/21/2023 2023-B-02 Harvey-Garcia Emily U09-26.2, U09-6, 120 Pratt Hill Rd Cabin

1/21/2023 2023-B-03 Pinoski Jacob U7-20.3, 302 Berry Rd Addition

2/20/2023 2023-B-04 Pennini Dorean R5-12, 1734 Bear Pond Road Pool

3/9/2023 2023-B-05 Myers Matt & Heidi R7-40, 57 Bartlet Cabin replacement

3/28/2023 2023-B-06 Airuccello Anthony U13-12.3, 96 Beachway Addition

4/15/2023 2023-B-07 Dyer Ellery U9-31, 143 Pratt Hill Tree Cutting

 Town of Hartford, Maine Plumbing Permit Log 2023

2/3/2023

Date Permit Number Last Name First Name Location Purpose

2/3/2023 2023-P-01 Salisbury Debbie R12-38.9, 9 Adam Lane Internal Plumbing