Town of Hartford

Selectboard Meeting

Minutes

May 20, 2021

7PM @ Hartford Town Hall

In person with Zoom available

Present in person: Selectmen Lee Holman, Cathy Lowe, Lorelee Swan, town clerk Lianne Bedard, and Road Commissioner Bim McNeil.

Present via Zoom: residents Richard Dyer, Chad Casey, Lennie Eichman, and Raymond Hunter.

**I Lee motioned to call the meeting to order at 7:08pm.**

**II Review meeting minutes**:

Lee motioned to approve the Selectboard Meeting minutes of May 6, 2021. Cathy second. All in favor=3.

**III Review Warrants**:

Lee motioned to approve A/P Warrants 30 & 31 and Payroll Warrants from May 12, 2021 and May 19, 2021. Cathy second. All in favor=3.

**IV Reports:**

1. RSU 10 Report: the budget validation vote will be held at the MVHS on May 26th at 6pm. The local referendum vote will be held on June 8th 8-8pm at the Hartford Town Hall.

Richard reported that he watched the recent RSU10 budget meeting held in Buckfield and there was no discussion of moving the six graders to the high school.

2. Road Report: Bim reported that most of the town gravel roads have been graded. And tar patching has continued on paved roads.

a. Paving Bid Process: bids will be due on June 3, 2021 at 5pm for paving and other road work to be priced by ton instead of by road. Lee motioned to approve and advertise the paving bid proposal. Cathy second. All in favor=3.

3. CEO Report: the board reviewed the report submitted by Scott Mills (attached). Lee suggested contacting the code enforcement officer about the Shaw’s permit for their classroom to be converted to a dwelling due to red flags. The board also reviewed a complaint concerning junk at a residence on Garden Drive.

4. ACO Report: none.

5. Planning Board Report: none.

6. Ordinance Committee: Lee reported that she and Lennie finalized the Administrative Ordinance part 2 to be voted on at the annual town meeting.

7. Fire Warden Report:  None.

8. Treasurer Report: the board was given an up to date expense report and a copy of a check for real estate taxes dated December 2016 which was found unopened in a box of lien paperwork. The check was returned to the issuer and a phone call was received from the issuer thanking the office staff for solving the mystery of the lost check.

**V Calendar Reminders:**

1. Hartford News Collation date will be Thursday June 10th in person at the Hartford Town Hall.

 2. RSU# Budget validation Date 5/26/2021 at 6pm at the MVHS in Rumford.

**VI Unfinished Business:**

1. RSU#10 Warrant for Referendum/June 6, 2021: Lee motioned to approve the warrant for the RSU10 budget to be voted on June 8th at the Hartford Town Hall. Cathy second. All in favor=3.

2. Annual Town Meeting Warrant/July 8, 2021: Bim requested that the articles for winter and summer roads be combined into one article. During the budget meetings the budget committee voted to vote on the two articles separately. The board took no action on the request. Lee motioned to approve the town meeting warrant as written. Cathy second. All in favor=3. (this vote was rescinded later in the meeting until the next meeting).

2. Town Report Cover: the board reviewed two choices the town clerk presented. After discussion and suggestions from a resident Cathy motioned to include two certain residents on the cover and two dedications inside the report. Lee second. All in favor=3.

 3. Town Report Dedication: Cathy will prepare one and Lee will prepare the other.

4. Printer for town report: Lee motioned to have Grass Roots Graphics print the town reports at a cost of $2.56 each and have one report mailed to each registered voters residence and have another 100 available at the town office. Cathy second. All in favor=3.

5. Selectmen letter for Hartford News: Lee motioned to approve the selectmen’s letter Cathy prepared for the Hartford Newsletter. Lori second. All in favor=3.

**VII Open Session:**

1. Cathy contacted Fabian Oil to see when they would retrieve the old propane tank at the town office. Cathy stated that the town will receive a credit for the tank.

2. Lee shared a news article concerning timber harvesting and suggested harvesting the town owned land at the old transfer station on Marble Road.

**VIII New Business:**

1. Over expenditure Summer Roads 2020-2021/Road Reserve Fund: Lee motioned to move up to $18,717.47 from the Road Reserve Account to cover the overages of the summer roads account FY2021. Lori second. All in favor=3.

2. Request to process MV registrations from other towns: the board reviewed copies of the letters that were sent to Canton, Buckfield, and Sumner requesting the towns share motor vehicle registration services for each other. No response has been received.

3. Animal Shelter Search: Kozy Kennel has decided not to renew their contract with the town for FY2022. McKenna’s shelter was contacted to see if there was interest in contracting with the town of Hartford and the answer was no. Lianne will contact Responsible Pet Care.

4. Administrative ordinance Certification for town meeting vote: Lee motioned to certify the current copy of the Administrative ordinance for town meeting vote. Cathy second. All in favor=3. Lee motioned to amend the motion to not certify the copy of the ordinance until the town attorney has reviewed the final copy. Cathy second. All in favor=3.

5. Shoreland Zoning Certification for town meeting vote: it was decided to keep the article on the warrant since the Planning Board/Board of Selectmen may be able to finalize the ordinance before town meeting. If not the board will recommend that the article is voted down.

**IX Appointments/Resignation:**

1. Ballot Clerk: Lee motioned to nominate Diane Lyons-Segee as ballot clerk with a term to expire in February of 2022. Lori second. All in favor=3.

**X Training:** none.

**XI Review** Correspondence: The board reviewed all correspondence.

**XII Adjourn:** Lee motioned to adjourn at 9:45pm. Cathy second. All in favor=3.

**Minutes approved by:**

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Lee Holman Date

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Cathy Lowe Date

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Lori Swan Date